

**CITY OF BLOOMINGTON
parks and recreation**

A-1

04/24/2012

**Board of Park Commissioners
Regular Meeting
Minutes**

Tuesday, April 3, 2012
4:00 – 5:30 p.m.

Parks Conference Room
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:00 p.m.

Board Present: John Carter, Joe Hoffmann, Jane St. John

Board Absent: Les Coyne

Staff Present: Mick Renneisen, Judy Seigle, Becky Higgins, Kim Ecenbarger, Bev Johnson, Kriste Lindberg, Elizabeth Tompkins, Paula McDevitt, Dave Williams, John Turnbull

Intern: Josh Powell

A. CONSENT CALENDAR

- A-1. Approval of Minutes of February 28, 2012 Meeting
- A-2. Approval of Claims Submitted February 29 – April 2, 2012
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Hoffmann made a motion to approve the Consent Calendar as presented. Ms. St. John seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

No public comment at this time.

B-2. Bravo Award – Lauren Tourville/Adopt-a-Trail

Ms. Lindberg addressed the Board and stated that the March Bravo Award is being presented to Lauren Tourville for her volunteer time with the Adopt-a-Trail (AAT) program. Ms. Tourville joined the AAT program in March 2010. Since that time she has volunteered over 30 hours while helping to make Latimer Woods a better environment for plants and animals. Latimer Woods, a small 10 acre park, is located between College Mall and two apartment buildings. With a 4/10th mile nature trail it is a nice quiet spot in the midst of urban activity. Ms. Tourville took it upon herself to inspect the trail and initiate several workdays. Workdays included eradicating invasive plants, putting down woodchips and painting trail markers. She also helped to guide other groups, including St. Charles School, in maintenance of the park.

Ms. Tourville addressed the Board and stated that she enjoyed her time working at the park and hopes to use the skills she gained to find full-time employment as she relocates to Washington this spring.

B-3. Parks Partner Award – None

B-4. Staff Introductions – None

C. OTHER BUSINESS

C-1. Review/Approval of 2012 Parks General Fund Budget Amendments

Mr. Renneisen addressed the Board and stated that the department was required by the Department of Local Government Finance (DLGF) to reduce its budget by more than \$427,000 due to a couple of unforeseen issues. He stated that the Controller's Office overestimated the COIT revenue and the general fund revenues in 2011 were lower than anticipated and lower than previous years (mostly due to inclement weather conditions). Had the department not reduced the budget, the Parks general fund would have a deficit at the end of 2012. Division directors were all asked to offer options to reduce 2012 budget. The total category reductions are as follows: Category 1 (personal services) reduced by \$157,896 making the revised total for this category \$4,174,457; Category 2 (supplies) reduced by \$64,000 making the revised total for this category \$590,968; Category 3 (services) reduced by \$49,000 making the revised total for this category \$1,436,730; and Category 4 (capital) reduced by \$156,633 making the revised total for this category \$15,696. The total reductions for the department are \$427,529. The new general fund budget for the department is \$6,217,851.

Mr. Hoffmann made a motion to approve the 2012 Parks General Fund Budget Amendments. Ms. St. John seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Partnership Agreement with Monroe County Civic Theater

Ms. LeVert addressed the Board seeking approval of the partnership agreement with Monroe County Civic Theater. She stated that for more than 20 years the department and Monroe County Civic Theater have shared resources to provide the Bloomington community with free performances of Shakespeare in Third Street Park. For the 2012 season, MCCT plans to produce *Macbeth* June 7, 8, 9 and 10. The only change to the agreement is the department will no longer provide sound equipment and technicians as they are not really needed.

Mr. Hoffmann made a motion to approve the partnership agreement with Monroe County Civic Theater. Ms. St. John seconded the motion. Motion unanimously carried.

C-3. Review/Approval of Environmental Resources Advisory Council Policy

Ms. Tompkins addressed the Board seeking approval of the changes to the Environmental Resources Advisory Council (ERAC) policy. She stated that staff would like to expand the representation of members within the education community. Staff recommends modifying the "Special Members" section to include one member representing a local education institution. This position replaces the previous representation of "Indiana University's Outdoor Recreation and Environmental Education programs." This change will allow membership to expand to educators from other local higher education institutions, as well as Monroe County Community School Corporation. This change will help staff recruit new members.

Mr. Hoffmann made a motion to approve the changes to the ERAC policy. Ms. St. John seconded the motion. Motion unanimously carried.

C-4. Review/Approval of Appointments to the Environmental Resources Advisory Council

Ms. Tompkins addressed the Board seeking approval of appointments to the ERAC. She stated that there are currently five positions on the advisory council that are vacant. Jeff Ehman, Bill Jones, and Angie Shelton will be continuing in their positions on the council and have agreed to renew their commitments in 2012. Following the recommendation of outgoing members, Charles Chancellor, and a review of the applications received, staff recommends the appointment of Cem Basman. Mr. Basman is a professor of Outdoor Recreation and Tourism Management at Indiana University and a member of the Friends of McCormick's Creek State Park. He co-authored the Indiana Children's Outdoor Bill of Rights for the IN-DNR and is professional certified as an Interpretive Planner, Interpretive Trainer, and Interpretive Guide. Staff feels he will be an excellent addition to ERAC.

Mr. Hoffmann made a motion to approve the appointment of Cem Basman to the ERAC. Ms. St. John seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Partnership Agreement with IU Health

Ms. McDevitt addressed the Board seeking approval of the partnership agreement with Indiana University Health – Bloomington. She stated that the two organizations have collaborated for many years with the first formal partnership approved in 2010. The partnership focuses on administration, sports medicine, employee wellness, community health education, and community health programming. The respective teams will continue meeting quarterly to update progress and revise future goals. Both parties agree that this partnership provides outstanding benefits to the consumers that each serves and enhances the missions of each organization.

Wylene Watts, Executive Director of the Ortho/Neuro/Rehab Department, addressed the Board and stated that she recently relocated to Bloomington from Georgia. She is excited to be here and looks forward to this continued partnership.

Mr. Hoffmann made a motion to approve the partnership agreement with IU Health – Bloomington. Ms. St. John seconded the motion. Motion unanimously carried.

C-6. Review/Approval of Agreement with Hilltop Garden/Nature Center

Ms. Johnson addressed the Board seeking approval of the partnership agreement with Hilltop Garden/Nature Center. This is the second year for this partnership that allows the department to work with Hilltop Gardens to provide a summer camp program. The department has operated Kid City summer camps for several years having been accredited since 2002 by the American Camping Association. Hilltop Gardens also has a long history of youth gardening programs. Through this partnership, the Kid City cap program will be held at Hilltop Gardens allowing the youth in Bloomington an opportunity to experience gardening and traditional summer camp activities. Hilltop Gardens will be responsible for providing the site and having the site ready with garden plots, tools and supplies. The Parks Department will provide marketing and registration materials, staffing, guest speakers, supplies and programming for both half day and full day programs. Kid City at Hilltop Gardens will operate June 11 through August 9.

Mia Williams, Landscape Architect with Indiana University, addressed the Board and thanked them for this great opportunity again. She looks forward to the program continuing to do well. She introduced Lea Woodard who is the new full-time coordinate at Hilltop Gardens.

Ms. Woodard addressed the Board and stated that she is excited to be here and looks forward to the 2012 camp season! She added that she recently received a grant to purchase new tools for the program.

Mr. Hoffmann made a motion to approve the partnership agreement with Hilltop Gardens/Nature Center. Ms. St. John seconded the motion. Motion unanimously carried.

C-7. Review/Approval of Change in Golf Course Fee Schedule

Mr. Turnbull addressed the Board seeking approval of the 9-hole green fee for Friday, Saturday, and Sunday. He stated that there is currently a 9-hole green fee of \$13 for Monday – Thursday and, if approved, that will be extended through Fridays. If approved, staff will introduce a \$15 rate for Saturday, Sunday and holidays.

Mr. Hoffmann made a motion to approve the change in the Golf Course fee Schedule. Ms. St. John seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Recreation Division – Community Events Report (this item tabled for April 24 meeting)

D-2. Operations Division – No Report

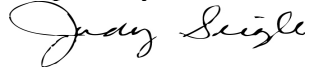
D-3. Sports Division – No Report

D-4. Administration Division – No Report

ADJOURNMENT

Meeting adjourned at 5:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Judy Seigle".

Judy Seigle, Secretary Board of Park Commissioners